

Minutes
May 21, 2010
Southwest Washington Council of Governments on
Aging and Disabilities

Members present: Commissioners: Axel Swanson, Jamie Tolfree, Marc Boldt, and Dan Cothren
Members absent: Rex Johnston
Alternates present: Sharon Carter, Nicki Thomas
Alternates absent: Steve Stuart, George Rader, Jim Richardson
Advisory Council members present: Pat Culver
Staff members present: David Kelly, Kas Kennedy, Monty Hansen, Samantha Waldbauer, Klaus Micheel, Mike Reardon, and Alicia Sampath

Chairman Axel Swanson called the meeting to order at 1:10.

1. Minutes: The minutes from the March 19, 2010 meeting were reviewed. Jamie Tolfree moved that the minutes be approved as amended. Dan Cothren seconded the motion. Motion carried.
2. Agenda: The agenda for the meeting was reviewed. Jamie Tolfree moved that the agenda be approved. Dan Cothren seconded the motion. Motion carried.
3. Administrative Activities: David Kelly, Executive Director, reviewed the information that was in the Commissioners' packets. He highlighted the Loaves and Fishes fund raising luncheon that portrayed an effective private and public partnership.
4. Monty Hansen, Fiscal Manager, reviewed the financials and invited questions. Marc Boldt moved to approve the March and April expenditures. Jamie Tolfree seconded the motion. Motion carried. Dave Kelly discussed the new revenue and expenditure reports that are now in a much easier to read and understand format.
5. Pat Culver gave an Advisory Council update. Karin Woll, on behalf of the Advocacy Committee, has been contacting local hospitals and the Senior Messenger. More members are needed, especially from Klickitat, Wahkiakum, and Cowlitz Counties, as well as an elected official.
6. Monty Hansen discussed the Annual Report which is due to the state on June 1. When complete, it will be presented to the Board. As this is our first audit report, we have hired a consultant to help in the process. COG members will receive an email copy of the report as well as review the Annual Report at our July 23rd GOG meeting.

7. David Kelly distributed a list of the agency's 2009 accomplishments.
8. Alicia Sampath, Contracts Specialist, discussed 2010 contract renewals. The procurement process for Health Care Agencies and Senior Transportation is complete. Klaus Micheel informed the board that Home Care Agencies can bid for work every four years and if they meet all of the qualifications, we are mandated to contract with them. In this process three Home Care Agencies and one transportation agency were rejected for not meeting all of the qualifications. As outlined in the RFQ, this decision can be appealed to the SWAAD Executive Director. As we have received some appeals, an appeal committee including representation from ADSA was formed and has reviewed the appeals. All appeals were denied for cause by the appeal committee. The next step would be to appeal to the COG board for consideration.
9. The next Aging Readiness Forum will be held on September 16, 2010. The purpose of the first forum was to raise the issue of aging readiness in regard to transportation, housing, workforce and health. This second forum will be to discuss action plans that consider the aging boom population in terms of transportation, housing, health and long term care. The draft plan will include afternoon break-out groups by county for discussions led by County personnel (including Commissioners) assisted by Advisory Council members, SWAAD staff, and WSUV faculty. The public will be invited to attend these sessions.
10. Commissioner Boldt discussed the Clark County Senior Task Force which has been recently formed. Responding to the call for volunteers were 71 citizens, many of whom were new to volunteering for the county. Twenty five were chosen to serve on the task force, including two members of the Advisory Council. Dave Kelly mentioned that this Clark County Task Force was one thing that was spurred by the first year Aging Readiness forum. Another example of a topic that began at the first forum was that SWAAD had no established presence in Wahkiakum County, which we have now resolved with our part time I&A office.
11. David Kelly announced that the Clark County Community Block Grant Board will be highlighting senior issues and has invited us to apply for funds for the year 2012. He and Mike Reardon presented a proposal to add or enlarge the following programs: Gatekeeper, Nutrition, Transportation and Enhanced Senior Health.
12. David Kelly and Jamie Tolfree discussed the inquiry from Skamania County regarding Title XIX programs. David and Samantha gave a comprehensive presentation to the commissioners and were able to clarify some misconceptions that had been in place regarding subcontracting.
13. Mike Reardon reported that the Powerful Tools for Caregivers class was held in Skamania County with 13 participants and was well received ("life changing" according

to one caregiver). The Enhance Fitness class has been started in Battle Ground. Due to the overwhelming response we have had to use a larger room as well as add an additional set of classes to accommodate the participants. According to the Older Americans Act we cannot charge for the class, but can accept donations.

14. David Kelly distributed the proclamation for May as Older Americans Month and encouraged the COG to wear the green ribbons.
15. David Kelly discussed our request to increase a previously approved .5 FTE position in Kelso to a .8 FTE so that the incumbent can help with the MIPPA and Enhance Fitness programs for which we have sufficient funding. Marc Boldt moved to authorize extending the position to a .8 FTE. Jamie Tolfree seconded the motion. Motion carried.
16. The meeting was adjourned at 3:05.
17. The next meeting is July 23, 2010 in Vancouver at 1:00.